

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps
You are hereby summoned to the Annual Meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on **Wednesday 14th November 2018 at 7.30pm** for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Apologies

To receive and accept any apologies for absence

2. Declaration of interest in any item on this agenda by a member

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 10th October 2018

4. To approve payments for November 2018

Payment for approval November 2018 Meeting			
1103	Julie Bunker	Nov-18	£312.50
1104	Julie Bunker	Expenses	£23.19
1105	Richard Billyard	Grass Cutting	£629.00
1106	Playspace	Securing waste bins	£78.00
1107	Friarsprint	War Memorial Role of Honour	£60.00
1108	TBS	Dog Waste disposalSeptember	£32.40
1109	RBL	Poppy Wreath Donation	£100.00
Neighbourhood Plan Expenses			
			£1,235.09

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

7. Unitary Authority – To discuss the recent announcement by Bucks County Council

8. Bus Shelters – to approve estimate for repair and addition of marine ply panels.

9. War Memorial – to discuss cleaning of the memorial

10. Neighbourhood Plan

- o To note minutes and receive progress report from the Working Group
- o To approve recommendations from the Kimble NP Working Group

11. Correspondence, reports and Issues (for information only)

- a. Clerks Report
- b. Reports/Issues from Councillors
- c. Correspondence Received

12. To receive items for inclusion on the agenda for the next meeting to be held on 12th December 2018

Julie Bunker
Clerk

9th November 2018

Minutes of meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 10th October 2018 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Attendance

Cllr Alun Jones Cllr Gerald Redding, Cllr Delia Burton, Cllr John Austin (Chairman), Cllr David Williams, Cllr James Good, Julie Bunker (Clerk) and District Councillor Clive Harriss

1. Apologies

To receive and accept any apologies for absence

Apologies were received and accepted from Cllr James Cripps

2. Declaration of interest in any item on this agenda by a member

The minutes were unanimously agreed and signed by the Chairman

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 12th September 2018

The minutes were unanimously agreed and signed by the Chairman

4. To approve payments for October 2018

All payments were agreed

Payment for approval October 2018 Meeting			
1097	Julie Bunker	Oct-18	£312.50
1098	Julie Bunker	Expenses	£148.48
1099	Richard Billyard	Grass	£739.00
1100	WDC	Playground inspection	£52.20
1101	PKF	External Audit Fees	£360.00
1102	TBS	Dog Waste disposalSeptember	£32.40
Neighbourhood Plan Expenses			
			£1,644.58

5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)*

Stables Farm – Retrospective application – objection to be submitted

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

The decoration of the main hall has been completed, there is a snagging list and £500 has been withheld from payment until this is completed satisfactorily.

New H&S notices have been placed in the hall.

There is a fundraising Race Night planned for March 2019.

It was noted by the Chairman that there were not many advertisements for local events on the hall noticeboards, the hall committee don't sanction adverts so it is the event organisers to place notices.

7. To discuss of Polling Districts and Polling Places 2018 review as circulated via email from Wycombe District Council

This poll was noted

8. War Memorial Roll of Honour – Restoration – Cllr Gerald Redding

To agree to carry out restoration and budget

This restoration was agreed along with a budget of £100

9. To agree a donation of £100 to the Royal British Legion for the Remembrance Day Poppy Wreath

This was agreed unanimously and discussion followed around the purchased of the WWI Silent silhouettes for each of the Village entry gates. The Clerk will investigate.

10. To discuss Annual Playground Inspection Report – Cllr Delia Burton

No high risk issues. Litter bins will be secured and netting on goal mouth adjusted

11. Neighbourhood Plan

- To note minutes and receive progress report from the Working Group
Currently no minutes to approve
- To approve recommendations from the Kimble NP Working Group
Cllrs Cripps and Neil Homer attended the RUR6 Policy meeting.
It is hoped that a draft NP can be submitted to the November Parish Council Meeting for approval but there is much work to do to enable this so it may well have to be carried over to the December meeting.

12. Correspondence, reports and Issues (for information only)

- *Clerks Report*
The Bus Shelter outside St Nicholas Church has been vandalised again, the Clerk is awaiting a quote from Sharps to repair.
- *Reports/Issues from Councillors*
TFB have finally repaired the large ‘trench’ at the Bishopstone end of Marsh.
Cllr Harris gave an update on the Unitary Issue, an announcement from central government is expected shortly.
- *Correspondence Received*
All email correspondence received has been circulated to Councillors and, where necessary, added to the agenda for discussion

13. To receive items for inclusion on the agenda for the next meeting to be held on 12th December 2018

Chairman.....

Date: 12th November 2018

Kimble Stewart Hall Committee

Minutes of the Kimble Stewart Hall Committee Meeting held on Wednesday 3rd October 2018 at 7pm

1 Attendance and Apologies

Attendance

Sue Howgate
Delia Burton
Gerald Redding
Richard Needle
Peter Parsons
Maggie Kaye

Apologies

Julie Bunker
John Simmons

2 To agree and sign the minutes not included in this Agenda

The Minutes of 5th September 2018 were agreed and signed as a correct copy

3 Matters Arising from minutes not included in this Agenda

None

4 Information update (items not covered in the agenda)

None

5 Treasurer's Report October 218 - Julie Bunker

Account Balances

Current Account Balance £8940.38 – decoration £5500.00 - £6000.00 still due to decorator.

Deposit Account Balance £7004.77

- Accounts have now been audited and will be available next week. Sue Howgate is due to report to the Charity Commission. The Performing Rights Society charge for a licence.
- Mary Tate has donated £100 on behalf of the Whist Group towards the Stewart Hall Funds.
- The Friends of Kimble School are holding an event in October and asked whether they could have one free event per year. After some discussion the Committee regrettably declined.
- Delia Burton will asked Julie Bunker to pay the invoice from the decorator - £500 until all the jobs are completed. There may also be a further invoice for additional work to be completed.
- The Electrician has now been paid for his work.
- The GLS has now been paid plus £200 on new signs.

6 Booking Secretary's Report

- In May 2019 there will be a Charity Cycling Event and enquiries have been

made if they could book the hall from 6.00 pm – 8.00 am the next day. This has been declined as the Stewart Hall Licence would not permit it.

- On 24th November 2018 there is an Art and Craft Event planned.

7 **Future Planned Spending**

- It was decided to wait until the New Year for the Voneus internet connection for the hearing loop.
- The kitchen cupboard doors require new stickers.

8 **Fund Raising Events:**

- Richard Needle informed the Committee that he had three dates for the planned Race Night. After discussion, the 16th March was the preferred date for this event. Sue Howgate thanked Richard Needle for arranging this.

9 **Maintenance**

- Sue Howgate reported that the drains and soakaway still need to be attended to and asked Gerald Redding to contact someone he knows locally.
- Electrical water heater operation switch is still outstanding.
- Sue Howgate thanked Terry Kaye for completing to do list.
- There will be an audit of the Hall keys in 6 months.

10 **Health and Safety**

- A notice for Disabled Access and two Disabled Parking notices are now in place following an inspection from the local authority

11 **Expanding the Team**

- Several people have been approached regarding joining the Committee but as yet no one has come forward.

Any Other Business

- The Trust Deeds may need revising and a Working Committee will look through the documents in the New Year.
- Richard Needle requested that a copy of the Minutes should be sent to the Booking Secretary.
- Peter Parsons distributed flyers for the Masonic Club Village Variety Show on 9th October 2018 in the Stewart Hall.
- Gerald Redding informed the Committee that Michael who lives next to the hall has offered his field for any events.
- Sue Howgate expressed her thanks to Jeremy Burton who helped with moving and shifting items for the decorator.

Signed **Dated**

Kimble NP Working Group Meeting: Minutes

Date 17/10/2018

Time: 7.30 pm

Venue: Kimble Stewart Hall

WG Attendees: Delia Burton, James Cripps, Tom Dixon, James Good, Alun Jones, Sue Howgate, Robert Martin, Gerald Redding, Tim Shirra, Zeena Shirra, David Williams

Apologies: Iona Mackinnon, Roger Howgate, Gerald Redding, Zeena Shirra

Attendees from public: Natalie (surname not identified), declared she was looking to move to the area

Early departure: Alun Jones & Tim Shirra following conclusion of agenda item 7.

	AGENDA ITEM	Minutes
1.	Welcome, introductions	
2.	Minutes of last meeting	Approved
3.	Conflicts of interest: updates	No updates indicated.
4.	Formal approval of RUR6 policy	Majority approval was recorded for recommendation by the WG of RUR6 in its latest circulated form for approval by the P.C.
5.	Review of community feedback	JG indicated that if the WG were happy with the overall content of the draft, he would instruct MD to convert into a final draft for review and approval by the W.G.
6.	Discussion & final position on inclusion or not of small sites definition in N.P.	The matter was discussed. JC suggested there may be legal issues if a definition of small sites in the N.P. were to conflict with that in RUR6. Additionally, a point was made that the NPPF definition may unfavourably constrain certain of the community benefits offered by some of the less small sites being considered. The W.G. agreed that the NPPF definition should not be included in the pre-submission plan.
7.	Review of Pre-Submission Plan v3	Sections of the latest draft of the Pre-Sub Plan (v3) were discussed, with various actions allocated to W.G. members to lead further elaboration of detail in the plan. Additionally it was discussed whether a leisure-related policy should be added. JC indicated that if that were to happen, the W.G. would be strongly advised to consider including robustly water-tight provisos to mitigate against the risk of potential leisure facilities becoming a future liability to the council.
8. & 9.	Review of Aecom S.A. Report. (site owners not present) Review of Homer Oneill site allocations report. (site owners not present)	The WG considered the AECOM Kimble Neighbourhood Plan Sustainability Report and Neil Homer's Kimble Neighbourhood Plan Site Assessment Report, both dated October 2018. A significant element of the AECOM Report is the Table 4.10 Draft Sustainability Appraisal which details, using colour coding, the likely adverse, positive, neutral and uncertain sustainability effects of the Site options, and which had been used by Neil Homer to determine the Sites sustainability ranking at 3.6 in his Report. Following discussion of the AECOM Site sustainability determinations, concern was expressed regarding the accuracy of certain of the determinations. It was agreed that JG would revert to AECOM with the WGs concerns, with a view to AECOM reassessing and finalising their colour coded assessment. This would then be forwarded to Neil Homer for him to refine the sustainability ranking in his Report. Neil Homer's amended Report would then be circulated to the WG. An additional meeting in advance of the 21 November WG meeting would be arranged, if required, to discuss the amended Reports. Concern was expressed by JG regarding the maximum number of homes on each allocated Site. It was agreed that JG would approach Neil Homer to determine how this can be enforced. Regarding Site 20, JG would check the agricultural grade allocated to that site.

8.	A.O.B.	TD had certain comments on the Community Feedback Report which would be taken up by JG with Mike Denness.
9.	Next meeting	November 21 st , at KS Hall, commencing 7.30 pm.