

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good, J Cripps

You are hereby summoned to a meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on Wednesday 8th February 2017 at 7.30pm for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1. Apologies

To receive and accept any apologies for absence

2. Declaration of interest in any item on this agenda by a member

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 11th January 2017

4. To review accounts up to end of January 2017 and approve payments for February 2017

Payments for approval at January 2017 Meeting			
954	Clerks Salary	Feb-17	£312.50
955	Clerks Expenses	Feb-17	£53.90
954	SLCC	Membership	£78.00
954	Sue Howgate	Printing flyers	£25.00
	Total for month		£469.40

5. Planning Applications and appeals

*To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)*

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

7. To acknowledge letter from The Pensions Regulator and the process that has to be undertaken to comply with the law.

8. War Memorial Lay by – Continued permanent parking by motorhome

9. Moveable Vehicle Activated Sign – To discuss rota and management of the equipment

10. Neighbourhood Plan – to review the meeting held on 19th January 2017 and discuss next steps.

11. Correspondence, reports and Issues (for information only)

- o *Clerks Report*
- o *Reports/Issues from Councillors*
- o *Correspondence Received*

12. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 8th March 2017

Minutes of the Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 11th January 2017 at Kimble Stewart Hall at 7.30pm

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting, for statements or questions from members of the public*

Attendance

Cllr John Austin (Chair), Cllr Gerald Redding, Cllr Alun Jones, Cllr David Williams, Cllr Delia Burton, Cllr James Cripps, Cllr James Good, District Cllr Clive Harriss and Julie Bunker (Clerk)

1. Apologies

To receive and accept any apologies for absence

No apologies received

2. Declaration of interest in any item on this agenda by a member

None were declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting held on 14th December 2016

The minutes were unanimously agreed and signed by the Chairman of the meeting

4. To review accounts up to end of December 2016 and approve payments for January 2017

The accounts were acknowledged and all payments agreed

Payments for approval at January 2017 Meeting			
950	Clerks Salary	Jan-17	£312.50
951	Clerks Expenses	Jan-17	£33.38
952	Kimble PCC	Newsletter Grant	£600.00
953	Bidwells	HS2	£600.00
	Total for month		£1,545.88

5. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee. (Updated list sent prior to meeting)

All applications were reviewed and comments, where necessary, were agreed

6. Kimble Stewart Hall - Report from Committee members (Cllrs Burton and Redding)

There were not minutes of the previous Hall Committee meeting as they do not meet in January. Cllrs Burton and Redding had nothing to report.

7. To further discuss additional verge cutting through Marsh

It was agreed to ask the contractor to carry out 3 hours of verge cutting @ £53 per hour and 3 hours of litter picking @ £23 per hour. This will take place when the grass is deemed to need cutting and be on a trial basis and reviewed after the initial cut.

8. To finalise questions for Wycombe District Council prior to the Public meeting on 19th January 2017

All questions need to be with Clerk by Tuesday 17th January for collation prior to sending to WDC. Cllr Austin will chair the meeting with an opening address and then introduce Penelope Tollitt who will present WDC information and this will be followed by a Q&A session. Cllr Austin will then close the meeting including asking for a show of hand for support for a NP. The final agenda for the Public meeting will be circulated to all Councillors early next week.

9. To discuss and finalise 2017/18 budget and precept

In light of the likelihood of the need for the Parish to produce a neighbourhood plan it was agreed that the precept for 2017/18 would be £45k, and increase of £15k. This was put to the vote with 6 in agreement and 1 abstention.

10. Correspondence, reports and Issues

- *Clerks Report*
 - The Clerk asked the Councillors if there were any changes needed to their current DPI's, all Councillors confirmed that their declarations were unchanged.
 - The installation of the new bus shelter is due this month.
 - Marsh Bridge Repair – According to TfB the rails on the bridge are no longer manufactured, they are looking into an alternative. It was felt that this has taken far too long and more pressure needs to be applied to TfB. This was also the case for the traffic island at the junction with B4009/A4010. TfB had promised to repair this at the beginning of December, the Clerk said she had chased this up but, as usual, received no response.

- *Reports/Issues from Councillors*
 - UK Power Networks are seeking permission to install a new connection across land in Marsh to Brook Farm. Part of this work would include crossing GLK-28 Bridleway and we have received a Wayleave agreement from UKPN. The Clerk will contact BCC as this land is likely that UKPN will have to liaise with BCC who 'own' the bridleway.
 - Report of poor road surfaces in Marsh (opp. Woodhouse Cottage) and also in potholes in Bridge Street, Gt Kimble.
 - Cllr Harris spoke to the Parish Council about the need for a new pedestrian refuse and Village entry gate on the A4010 between the current VET and Terrick Roundabout, this would involve moving the 40mph speed towards Terrick. This has been brought to his attention by residents as it is difficult crossing the road at peak times, especially for school children. He has approached TfB/BCC but they have no money for such a project and it would need to be funded by the Parish or possibly through the LAF. This was discussed but it was felt that the cost would be prohibitive, especially in the light of the need to fund a Neighbourhood plan.

- *Correspondence Received*
 - All email correspondence received was circulated to Councillors and where necessary added to the agenda.

11. To receive items for inclusion on the agenda for the next meeting to be held on Wednesday 8th February 2017
No items were put forward.

Signed.....
Chairman

14th December 2016

Unaudited accounts for the year April 2016- March 2017

Great and Little Kimble cum Marsh Parish Council

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Receipts												
Lloyds Bank Deposit Account			1.01			1.01						
Cash receipt												
Precept from WDC / Grant	15680.34					15000.00						
Kimble Stewart Hall Rent			1.00			1.00			1.00			
Refund of VAT / Insurance Claim				5150.58					2885.00			
Wayleave income from utilities					34.17							
Contribution to Parish Funds												
BCC Agency Receipts												
Transfer from Deposit Account												
TOTAL RECEIPTS	15680.34		2.01	5150.58	34.17	15002.01			2886.00			
Payments												
General Admin	505.17	310.80	62.50	60.71		405.00	106.00	45.28	87.17	33.38		
Staff Costs	312.50	312.50	312.50	312.50		685.00	312.50	312.50	312.50	312.50		
Kimble Stewart Hall												
Open Spaces (not incl Grass Cutting)	20.00											
Maintenance	135.00			195.00								
Grass Cutting/Bin Emptying		1392.00		1209.00		1329.00	638.50		762.00			
Grants						250.00				600.00		
Parish Projects 2016/17		1996.80	2995.20	4992.00				696.00				
Website Costs	60.00	690.00										
Subscriptions	60.00			182.15								
VAT Payments	39.00	593.86	599.04	1039.46		40.00				100.00		
S137		282.50							100.00	500.00		
TOTAL PAYMENTS	1131.67	5578.46	3969.24	7990.82		2709.00	1057.00	1053.78	1261.67	1545.88		
RECEIPTS less PAYMENTS	14548.67	-5578.46	-3967.23	-2840.24	34.17	12293.01	-1057.00	-1053.78	1624.33	-1545.88		
Cash Summary												
Lloyds Bank												
Opening Balance	2388.52	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42	14765.42	14764.64	16389.97		
Receipts less payments	14548.67	-5578.46	-3967.23	-2840.24	34.17	12293.01	-1057.00	-1053.78	1624.33	-1545.88		
Closing Balance	16937.19	11358.73	7391.50	4550.25	4584.42	16877.43	15819.42	13711.64	16388.97	14844.09		
From Statements												
Lloyds Bank Deposit Account	8038.47	8038.47	8039.48	8039.48	8039.48	8040.49	8040.49	8040.49	8040.49	8040.49		
Lloyds Bank Current Account	17017.19	11358.73	7390.49	6550.67	4584.42	17126.42	15819.42	14765.64	16389.97	14844.09		
less unpaid cheques & plus non credited receipts	80.00			2000.42		250.00						
Lloyds Bank Current Account NET	16937.19	11358.73	7390.49	4550.25	4584.42	16876.42	14765.42	14765.64	16389.97	14844.09		
Total net Net bank balance	25055.66	19397.20	15429.97	14590.15	12623.90	25166.91	22805.91	22806.13	24430.46	22884.58		
Total Funds (End Month)	25055.66	19397.20	15429.97	14590.15	12623.90	25166.91	22805.91	22806.13	24430.46	22884.58		
Playground Refurbishment	10000.00	8004.00	5008.80	16.80	16.80	16.80	16.80	16.80	16.80	16.80		
Ped Refuge Feasibility Study/Layby Church Lane	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00		
General Reserve	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00		
Net available funds	4055.66	393.20	-578.83	3573.35	1607.10	14150.11	11789.11	11789.33	13413.66	11867.78		

PLANNING APPLICATIONS FOR DISCUSSION AT JANUARY 2017 PARISH COUNCIL MEETING

6/Jan/17	Date of application	Address			Brief description of proposal	Comments	Current status of application
16/07518/VCDN	23/08/2016	Lowlands	Marsh Lane	Bishopstone	Variation of condition 5 and 7 attached to PP 11/06050/FUL (Change of use of land to include the stationing of 3 mobile homes and 3 touring caravans for 3 gypsy pitches and hard-standing ancillary to that use) to allow alternative site layout and occupation of the site by only gypsies and travellers	Objection comments submitted	Awaiting decision by WDC (expiry dates for comment 27th October 2016)
16/07682/FUL	26/10/2016	Barn Pollards Farm	Moreton Road	Kimblewick	Householder application for construction of detached triple bay garage with storage / office over (alternative scheme to pp 15/07725/FUL)		Awaiting decision by WDC (expiry dates for comment 24th November 2016)
16/08407/FUL	22/12/2016	K Y Green Funeral Directors	Marsh Road	Little Kimble	Construction of single storey extension to front of existing garage, infill extension to form 1 x additional garage space and associated internal and external alterations		Awaiting decision by WDC (expiry dates for comment 26th January 2017)
CHANGE OF STATUS SINCE LAST MEETING							
16/08176/FUL	04/12/2016	Stables Farm	Marsh Road	Little Kimble	Change of use of land to provide 4 additional mobile homes and creation of additional access	Objection comments submitted	Application permitted
NEW APPLICATIONS SINCE LAST MEETING							
16/08454/FUL	24/01/2017	Land at Stables Farm	Marsh Road	Little Kimble	Application for erection of single storey 3-bed detached dwelling (Retrospective)		Awaiting decision by WDC (expiry dates for comment 22th February 2017)
17/05099/FUL	18/01/2017	Clematis Cottage	Lower Icknield Way	Great Kimble	Erection of 1 x 3 bed detached dwelling with detached garage and parking area.		Awaiting decision by WDC (expiry dates for comment 28th February 2017)

Kimble Stewart Hall Committee

Minutes of the Kimble Stewart Hall Committee Meeting held on
Wednesday December 7th 2016 at 7pm

1. Attendance and Apologies

Attendance

Sue Howgate
Julie Bunker
Gerald Redding
Richard Needle

Apologies

Delia Burton
Peter Parsons
John Simmons

2. To agree and sign the minutes from meeting 2nd November 2016

Minutes were signed as a correct record noting a typo on item 6 which says not and should say now, amended accordingly.

3. Matters Arising from minutes not included in this Agenda

There were none

4. Information update (items not covered in the agenda)

None to report

5. Treasurer's Report

Current Account stands at £5692.68

Deposit Account £5217.25

Outstanding invoices

1719 for £19.00 from 12 July 2016 - Cymbeline

1741 for £1274.80 from 6th October 2016 – Cymbeline

1720 for £61.75 from 29th July 2016 – Chiltern Hills – I reported last time that payment for this invoice appeared to have gone astray but am happy to report that it has now been received into our account.

Bazaar made profit of £197.50

6. Booking Secretary's Report

Lots of enquiries for regular booking but due to the hall being busy, especially during the week we have been unable to accommodate. Currently the only available regular hire slot is Friday from 1pm to 5pm.

7. To discuss and agree to employ a Village Hall Caretaker

A long discussion was held regarding this and initial thoughts was that it was a good idea but would need some careful thought about job description and time spent due to possible costs. What is definitely needed is someone to set up the heating each week.

8. To agree date of the next meeting

The next meeting will be Wednesday 1st February 2017

9. Fund Raising Events

• Village Bazaar – 5th November 2016 (10am – 4pm) – Report

A card has been received from Lesley Steptoe thanking the Committee for the free hire of the hall for this event. It was a good event and it raised enough for a £160 donation to each Church project.

• Casino Night – 11th March 2017

Everything is in place but Richard will not be at Feb meeting so we will need to organise purchase of beer, prizes etc.

10. Maintenance

- **Kitchen Refurbishment – Water Heater update**

Is up and running, still need cut of switch looked at. Robin is retiring so we will need to seek another electrician.

- **ToolShed – Internal decorating – update**

ToolShed carried out and excellent job and will be returning in the new year to finish off. They may also be able to take on other works in the hall, including re-staining of the wood in the committee room.

- **Boiler house light – update**

It has been suggested that a timer on/off switch be installed – all agreed with this.

- **Door in roof (above Committee Room)**

Door is rotten, wasps were not treated due to possible Bat activity. We will ask if ToolShed could replace the wooden door

- **Heating – To firm up a rota for checking and setting up heating timer for hirers each week**

This item was not discussed further due to pending enquiries about a hall caretaker.

11. Any Other Business

Paper is still being put in the recycling bin, possible confusion due to AVDC collecting paper in their recycle bins – new notice for top of bin needed.

Signed.....

Date: 1 February 2017