

Great & Little Kimble cum Marsh Parish Council

Notice of a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, G Redding, D Burton, A Jones, J Good

You are hereby summoned to a meeting of the Parish Council to be held Kimble Stewart Hall Committee Room on Wednesday 9th December 2015 at 7.30pm for the purposes of transacting the following business

Members of the Public are welcome to attend

AGENDA

1 Apologies

To receive and accept any apologies for absence

2 Declaration of interest in any item on this agenda by a member

3 Minutes

To agree and sign the minutes of the Parish Council meeting of 11th November 2015

4 To review accounts up to end of November and approve payments for December 2015

Payments for approval at December 2015 Meeting			
884	Julie Bunker	Clerks Salary (December)	£312.50
885	Julie Bunker	Clerks Expenses (December)	£33.39
886	Wycombe District Council	Election Charges May 2015	£145.93
887	Sovereign Playgrounds	Play Equipment	£11,255.92
888	RBL Poppy Appeal	Wreath donation	£100.00
889	Saint & Co	Payroll	£91.20
	Total for month		£11,938.94

5 Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)

6 Playground Refurbishment Update - Cllr Delia Burton

To agree costs of new signage for playground

7 HS2 – Select Committee Hearing Report - Cllr David Williams

8 School layby and A4010 Pedestrian refuge projects – Update Cllr Burton and Cllr Reading

9 Parish projects –Councillor lead projects for 2016/17

10 To review draft budget 2016-17 Budget and discuss Precept

11 Parish Councillor Vacancy – to consider applications received

12 Correspondence, reports and Issues from Councillors and Parish Clerk

- **Parish Council maintained areas (to include grass cutting, play area, litter bins etc)**
- **Report/Issues from Clerk**
 - War memorial – Invitation to comment on the report by Historic England
 - Affordable Housing – Right to Buy Bill
 - Councillors DPI Review
- **Reports/Issues from Councillors**
- **Correspondence Received**

13 To receive items for inclusion on the agenda for the next meeting of the council on 13th January 2016 at 7.30pm at Kimble Stewart Hall Committee Room.

**Minutes of the Parish Council Meeting of Great and Little Kimble cum Marsh held on
Wednesday 11th November 2015 at Kimble Stewart Hall at 7.30pm**

Prior to the start of this meeting a short time will be allocated, subject to the sole discretion *Chairman of the meeting,*
for statements or questions from members of the public

Attendance

Councillor John Austin (Chairman), Councillor Delia Burton, Councillor Gerald Redding, Councillor James Good, Councillor Alun Jones, Councillor David Williams
Clerk: Julie Bunker

1. Apologies

To receive and accept any apologies for absence – none received.

2. Declaration of interest in any item on this agenda by a member

None declared

3. Minutes

To agree and sign the minutes of the Parish Council meeting of 9th September 2015 and 14th October 2015
The minutes were unanimously agreed and signed by the Chairman and Clerk.

4. To review accounts up to end of October and approve payments for October and November 2015.

The Clerk presented the Accounts and payments, which were unanimously approved

Payments for approval at November 2015 Meeting			
882	Julie Bunker	Clerks Salary (November)	£312.50
883	Julie Bunker	Clerks Expenses (November)	£53.02
	Total for month		£365.52

5. To review draft budget 2016-17 Budget and discuss Precept

The draft budget was debated and future projects discussed, including funding earmarked for projects that are taking too long to come to fruition and a way forward needs to be found for these projects or consideration given to reallocating the funding. No firm resolution on precept figure for 2016-17 was reached, it was resolved to add this item to the December agenda for further discussion

6. Casual Vacancy – The Parish Council are now able to Co-opt a new member

To discuss recruitment of suitable candidates.

There have been no applications received for this vacancy which will continue to be advertised in the Newsletter, Website and word of mouth.

7. Planning Applications and appeals

To review and confirm the responses made to Wycombe District Council by the planning committee.
(Updated list sent prior to meeting)

The Parish Council reviewed the current planning applications and agreed on comments to be submitted to Wycombe District Council.

8. Playground Refurbishment – Update - Cllr Delia Burton.

Cllr Burton reported that she was not at all happy with the way Sovereign had managed the refurbishment and with their lack of Customer Service. The work has still not been completed which meant a 4.5 day job has taken over 3 weeks. Once the works are complete we will carry out an inspection and send a snagging list. It is unlikely we will use this company again for the next 2 phases and a formal letter of complaint will be discussed at the next Parish Council meeting.

9. Royal British Legion Poppy Wreath

To agree a donation with the RBL for the Poppy Wreath

It was unanimously agreed to raise the contribution to this cause to £100.

10. Children's Fitness Classes – Cllr Delia Burton

To discuss possible funding of classes at Great Kimble School.

After discussion it was felt that this should be something that is part of the School responsibility so no further action to be taken.

11. Invitation for a Volunteer to join Bucks Local Access Forum regarding historical research towards achieving more joined up public access on rights of way.

To receive any nominations for this project

The Clerk was asked to write formally to Roger Howgate to see if he would like to be part of this project.

12. Correspondence, reports and Issues from Councillors and Parish Clerk

- **Parish Council maintained areas (to include grass cutting, play area, litter bins etc.)**
 - The Clerk was asked to contact Richard Billyard with an update on siding out work around the Parish, in particular the work on the A4010 from Brook Cottage towards Terrick.
 - The green Grit bin near the Stream Bridge in Marsh is not maintained and has become an unofficial litter bin. TfB will not maintain it as it was not installed by them. The Clerk will arrange for it to be removed.
- **Report/Issues from Clerk**
 - East West Rail – There has been a report suggesting this may be delayed by up to seven years but there has been no confirmation that this is the case. Local Residents have set up www.kimblerrail.uk which has a lot of information regarding the scheme plus comments from locals and those affected further up the line where work is taking place already.
 - FP29 – Inspectorate has found in favour of BCC so the footpath will be diverted.
 - Church Lane/School parking issues – TfB have finally made contact and suggested dates to meet up to discuss, it is hoped this will be before the end of November and involve all interested parties. A practical way forward needs to be agreed.
 - Issuing of Agenda and Meeting papers – Councillors agreed to print their own papers now that electronically signed agenda can legally be used. However if any Councillor needs papers printed they will contact the Clerk who will print.
 - The Clerk has negotiated a new payroll provider and reduced cost from £250 to £125 per annum.
- **Reports/Issues from Councillors**
 - Overhanging hedges along various footways are a problem, the Clerk will once again include this in the Newsletter report and encourage landowners to cut back their boundary hedges and shrubs.
- **Correspondence Received**
 - War Memorial Trust Magazine
 - Clerk and Councils Magazine
 - Chalk and Trees Magazine

13. To receive items for inclusion on the agenda for the next meeting of the council on **Wednesday 9th December 2015 at 7.30pm** at Kimble Stewart Hall Committee Room.

- Parish Projects for 2016/17

Councillor John Austin (Chairman)
9th December 2015

Julie Bunker (Parish Clerk)
9th December 2015

Unaudited accounts for the year April 2015- March 2016												Great and Little Kimble cum Marsh Parish Council			Total spend to date	2015/16 Budget	Balance
	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR					
Receipts																	
Lloyds Bank Deposit Account 309038 06199650		0.43	0.22										0.65	3.00	2.35		
Cash receipt																	
Precept from WDC / Grant	17487.29					15000.00							32487.29	30000.00	-2487.29		
Kimble Stewart Hall Rent			1.00			1.00							2.00	4.00	2.00		
Refund of VAT / Insurance Claim						2916.04							2916.04	2500.00	-416.04		
Wayleave income from utilities					33.77								33.77	30.00	-3.77		
Contribution to Parish Funds																	
BCC Agency Receipts																	
Transfer from Deposit Account																	
TOTAL RECEIPTS	17487.29	0.43	1.22		33.77	17917.04							35439.75	32537.00			
Payments																	
General Admin	74.79	826.86	87.61	255.00		98.35	253.02	53.02					1648.65	2000.00	351.35		
Staff Costs	307.10	562.50	312.50	312.50		682.00	312.50	312.50					2801.60	3982.00	1180.40		
Kimble Stewart Hall						750.00							750.00		-750.00		
Open Spaces (not incl Grass Cutting)	645.00	20.00		64.00									729.00	500.00	-229.00		
Grass Cutting/Bin Emptying		870.00	1127.00			1467.00	1375.00						4839.00	5500.00	661.00		
Grants to Parish Organisations/Parish Projects	2763.50		250.00	4653.25			2344.98						10011.73	28500.00	18488.27		
Agency (Buckinghamshire County Council)																	
Website Costs	75.98	707.98											783.96	900.00	116.04		
Subscriptions		145.64	25.00										170.64	350.00	179.36		
VAT Payments	708.30	256.95	7.32	925.45		161.40	509.00						2568.42		-2568.42		
S137																	
TOTAL PAYMENTS	4574.67	3389.93	1809.43	6210.20		3158.75	4794.50	365.52					24303.00	41732.00			
RECEIPTS less PAYMENTS	12912.62	-3389.50	-1808.21	-6210.20	33.77	14758.29	-4794.50	-365.52									
Cash Summary																	
Lloyds Bank																	
Opening Balance	8260.28	20672.90	17282.97	12474.54	6264.34	6989.14	21056.40	16261.90									
Receipts less payments	12912.62	-3389.50	-1808.21	-6210.20	33.77	14758.29	-4794.50	-365.52									
Closing Balance	21172.90	17283.40	15474.76	6264.34	6298.11	21747.43	16261.90	15896.38									
From Statements																	
Lloyds Bank Deposit Account 309038 06199650	5034.81	5035.24	8035.46	8035.46	8035.46	8035.46	8035.46	8035.46									
Lloyds Bank Current Account 309038 00182195	21092.90	18786.17	14296.54	7169.14	6989.14	21056.40	16261.90	15896.38									
less unpaid cheques & plus non credited receipts	420.00	1503.20	1822.00	904.80													
Lloyds Bank Current Account NET	20672.90	17282.97	12474.54	6264.34	6989.14	21056.40	16261.90	15896.38									
Total net Net bank balance	26547.71	23821.41	22332.00	15204.60	15024.60	29091.86	24297.36	23931.84									
Total Funds (End Month)	26547.71	23821.41	22332.00	15204.60	15024.60	29091.86	24297.36	23931.84									
Playground Refurbishment	10000.00	10000.00	10000.00	10000.00	10000.00	10000.00	7655.02	7655.02									
Reserve for website	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00									
Ped Refuge Feasibility Study	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00									
Councillor Led Parish Projects (School Layby)	5000.00	5000.00	5000.00	3750.00	3750.00	3000.00	3000.00	3000.00									
General Reserve	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00	8000.00									
Net available funds	-252.29	-2978.59	-4468.00	-10345.40	-10525.40	4291.86	1842.34	1476.82									

2015/16

Julie Bunker
Parish Clerk and RFO

03 December 2015			Planning Proposals			Brief description of proposal	Current status of application	Comments
	14/07190/FUL	20/08/2014	The Bernard Arms Hotel	Risborough Road	Great Kimble	Demolition of existing public house and erection of 1 x detached 4 bed dwellinghouse and 2 x 3 bed semi-detached dwellinghouses and detached triple garage	Awaiting decision by WDC (expiry dates for comment 9th October 2014)	Objection Comments submitted
	15/06133/FUL	28/04/2015	OS Parcel 3479	Marsh Lane	Bishopstone	Change of use of land from Traveller site for the siting of one mobile home & 2 touring caravans to a Traveller site with four plots each with 2 caravans & 1 detached utility block, hard standing, landscaping and shared use of package treatment plant	Awaiting decision by WDC (expiry dates for comment 2nd June 2015)	Objection Comments submitted and District Councilor Contacted
	15/06843/FUL	07/07/2015	Springwood	Church Lane	Great Kimble	Change of use of existing dwellinghouse to teaching space (Use Class D1 - Non-Residential Institutions) and creation of additional hardstanding to front	Awaiting decision by WDC (expiry dates for comment 31st August 2015)	Comment of support submitted
CHANGE OF STATUS SINCE LAST MEETING								
	15/07863/OUT	14/10/2015	Willow Croft	Marsh Lane	Marsh	Outline application with all matters reserved for demolition of existing bungalow and erection of two storey dwellinghouse	Awaiting decision by WDC (expiry dates for comment 19th November 2015)	Awaiting Decision from WDC
	15/07725/FUL	01/10/2015	Pollards Farm	Moreton Road	Kimblewick	Householder application for demolition of existing barn, erection of two storey detached 3-bed dwelling to the same design to form an annex	Awaiting decision by WDC (expiry dates for comment 20th November 2015)	Awaiting Decision from WDC

						for elderly parents, new double garage/workshop to rear and new porch to front		
15/07413/CLP	24/08/2015	Camp Cottage	Station Road	Little Kimble	Certificate of lawfulness for proposed construction of single storey rear extension and front porch	Awaiting decision by WDC (expiry dates for comment 8th October 2015)	Application refused	
NEW APPLICATIONS SINCE LAST MEETING								
15/07173/FUL	07/08/2015	Dodds Charity	Kimblewick Road	Little Meadle	Erection of single storey detached flesh house and single storey detached kennel building following demolition of existing kennel, flesh house and open runs.	Amended Plans submitted 1/12/15 - Comments expiry 15/12/15	Awaiting Decision from WDC	
15/08093/FUL	10/11/2015	Briarcroft	Marsh Road	Little Kimble	Householder application for construction of two storey rear extension	Awaiting decision by WDC (expiry dates for comment 8th December 2015)	Awaiting Decision from WDC	
15/08082/FUL	11/11/2015	The Laurels	Marsh Lane	Little Kimble	Householder application for conversion of existing detached garage attic space to habitable accommodation as annex to main dwelling house	Awaiting decision by WDC (expiry dates for comment 9th December 2015)	Awaiting Decision from WDC	
15/08097/FUL	06/11/2015	Kasturi Indian	Risborough Road	Little Kimble	Demolition of existing restaurant and erection of a terrace of 3 x 3-bed two storey dwellings with parking to rear, construction of 600 mm brick wall to front boundary and using existing access	Awaiting decision by WDC (expiry dates for comment 14th December 2015)	Awaiting Decision from WDC	

	15/08277/FUL	02/11/2015	Moat Cottage	Marsh Lane	Marsh	Householder application for conversion of existing detached garage with associated fenestration alterations to create annexe (ancillary to main dwelling).	Awaiting decision by WDC (expiry dates for comment 28th December 2015)	Awaiting Decision from WDC
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Report on Meeting regarding Church Lane and A4010 Parking and Pedestrian Issues

On 25th November a meeting took place by The Red House in Church Lane.

Present were Sue Howgate and Mike Hannaford representing the school, two members of the road design team from TfB, Mike Carroll our County Councillor, Delia, Julie and myself for the Parish Council and Wesley Morby, the new owner of The Red House.

The meeting was primarily held to discuss a possible lay-by fronting The Red House land, to be followed by a meeting between the TfB and Parish Council representatives to gain knowledge of the criteria for installing traffic islands on the A4010.

The proposed lay-by land was purchased in the 1950's by the BCC for them to clear the area making it easier and safer for both motorists and pedestrians. Wesley Morby has no objections to the proposals only stating he would not like to see marked out parking bays.

20mph Zone was suggested along Church Lane and again certain criteria would need to be met before this could be installed.

It was suggested by TfB that the present Flashing School sign at the top of Church Lane could have a sub-plate added to it that restricts the speed limit to 20mph at set times, i.e. School drop off and pick up times.

Concerns regarding costs and safety about the layby scheme were raised by the TfB, who indicated that if the project was to go ahead the construction would be more of a hard standing 'grasscrete' type rather than tarmac.

Moving on to the proposal to install pedestrian island(s) on the A4010 it was thought that safety and money would be an issue regarding one by the bus stop outside St Nicholas Church, because the road would need widening and it looks as if a number of services are under the footpaths that would need to be moved. This is an unknown cost but is likely to be upward of £30k alone.

Moving down to the bus stops by the War Memorial, the road was just wide enough but a safety review would be the first obstacle to satisfy before committing any money, even if that was forthcoming. The last sentence applies to all the projects.

TfB will report back to us with feasibility of all the suggestions put forward along with estimates.

Cllr Carroll has promised to try to get some more funding for these projects although BCC have currently imposed a ban non-essential spending.

TfB stated that they have no budget for any projects like this and Mike Hannaford reminded them that their initial estimate was £10K.

Great and Little Kimble cum Marsh Parish Council

Draft Budget and Precept 2016-2017

November 2015

Playground Refurbishment

Phase two of this project as previously agreed £10K

Great Kimble School Projects

We have budgeted for two projects here, one for a feasibility study for Pedestrian Refuges on the A4010 for £3K and one for Layby/20mph project at £3K. A meeting was held on 25th November with Cllrs Burton and Reading in attendance along with TfB, School, PCC and Cllr David Carroll. TfB are preparing a feasibility study on both sites and an estimate of costs. Cllr Carroll is also looking into additional funding.

Bus Shelters

There are some minor repairs needed on all of the shelters and possibly re-staining.

Benches for Playground

New benches needed for Playground, decision needs to be made on type and material.

New signage for Playground

'Do not climb' and disclaimer £134 plus VAT plus fitting

Julie Bunker
Clerk and RFO
Dec 2015

Cash Balance at end of October 2015			£24,297.00
Comitted budget for Salary/grants/siding out etc till end March 16	£4,901.00		
Less comitted funds for School	£6,000.00		
Less General Reserves	£8,000.00		
	£18,901.00		
Oct Bal minus committed budget to end of March 2016			£5,396.00
Plus VAT refund (to be claimed March 2016)		£4,000.00	
Plus BCC MVAS grant		£3,500.00	
		£7,500.00	£7,500.00
Estimted Balance of accounts end of March 2016			£12,896.00
Plus precept for 2016/17			£30,000.00
			£42,896.00
Less bugeted items	£25,495.00		
Balance for projects for FY2016/17			£17,401.00

**Great and Little Kimble cum Marsh Parish Council
Draft Budget and Precept 2016-2017
November 2015**

Draft Budget 2016/17		
Staff Cost	3750	
Payroll Administration	125	
Office Sundries	200	
Milage Expenses	70	
Office/Telephone/Broadband	270	
Grass Cutting	5800	
Play Area Maintenance (incl Waste Bin emptying)	500	
Insurance	700	
Hire of Hall for all PC Meetings	350	
Website Annual Fee	700	
Website Extras	200	
Subscriptions (CPRE/SLCC/BALC/WDALC etc)	350	
Internal/External Audit fees	350	
Usual Grants		
Risborough Community Bus	500	
Childrens Xmas Party	500	
Carol Singing	250	
Friends of Kimble School Donation	250	
Parish Magazine Donation	600	
RBL Wreath (S137)	100	
	15565	15495
Projects 2016/17		
Playground refurb and upgrade Phase 2	10000	
	10000	10000
Total	10000	10000
		25495

Great and Little Kimble cum Marsh Parish Council			
Precept History	Precept	Change in year	%% Change
Precept 2002/3	8000.00		
Precept 2003/4	10165.00	2165.00	27.06%
Precept 2004/5	15200.00	5035.00	49.53%
Precept 2005/6	19600.00	4400.00	28.95%
Precept 2006/7	25000.00	5400.00	27.55%
Precept 2007/8	20000.00	-5000.00	-20.00%
Precept 2008/9	20000.00	0.00	0.00%
Precept 2009/10	17000.00	-3000.00	-15.00%
Precept 2010/11	21000.00	4000.00	23.53%

**Great and Little Kimble cum Marsh Parish Council
Draft Budget and Precept 2016-2017
November 2015**

Precept 2011/12	17000.00	-4000.00	-19.05%
Precept 2012/13	26000.00	9000.00	52.94%
Precept 2013/14	25000.00	-1000.00	-3.85%
Precept 2014/15	25000.00	0.00	0.00%
Precept 2015/16	30000.00	5000.00	20.00%

DRAFT